

Harrison House of Chester County COVID-19 Response

Harrison House of Chester County Reopening Implementation Plan

For more information regarding this plan, please call us at 610-384-6310.

Harrison House of Chester County (“the Community”) Reopening Implementation Plan (“the Plan”) will comply with the Order of the Secretary of the Pennsylvania Department of Health Directing Testing at Long-Term Care Facilities, issued June 26, 2020.

The Plan will be posted on the Community’s website and be available to residents, families, and advocates such as the Ombudsman and the Department of Human Services (DHS). The Community will halt the reopening steps at any stage of the reopening plan if Governor Wolf’s Reopening Plan is reverted to the Red Phase. Chester County must be in the Yellow or Green Phase to move through the reopening process. If at any point in the process there is a new community onset of a case of COVID-19 the Community will go back to the preopening plan and restart the 14 days once there is no new facility onset of COVID-19. The Community will then start the Plan with Step One, then Steps Two and Three following the criteria as stated in the Order.

Testing

The Community will complete the baseline universal COVID-19 diagnostic testing for all residents and team members, other than any person who has tested positive for COVID-19 in the past, by August 31, 2020. Any individual who has been tested after June 12, 2020 will not be required to test again. Any resident who refuses to be tested will be quarantined within their apartment and not permitted to engage in any activity outside their apartment. Any team member who refuses to be tested will be prohibited

from working until they receive a COVID-19 test and comply with the post-testing protocol.

The Community has a relationship with Health Network Lab (currently licensed to perform laboratory tests in PA) who will process all specimens obtained in-house. Prior to testing, the Director of Resident Service's designee will obtain completed consent forms and insurance information from all individuals who will be tested in-house. The insurance information will be entered into the Lab's client portal with the requisition for the SARS-CoV-2019 test, with the resident's primary physician as the ordering physician.

The Director of Resident Services (DORS) will obtain swabs from the lab and obtain the specimens with one designee to assist her, both utilizing gowns, face masks and eye shields (changing the eye shield if coughed or sneezed upon). Gloves will also be worn and changed after each specimen is collected and hands will be sanitized before applying clean gloves. Team members may go to an outside testing location or be tested in the Director of Resident Services office at an arranged time by the DORS. Consenting residents will be tested in their own apartment with the door closed.

Specimens will be sent by overnight mail to the Lab for testing in the packaging supplied by the lab. The Executive Director (ED) and the DORS will monitor results and notify each person of their results.

At any time, a resident with symptoms of COVID-19 will be tested within 24 hours of onset of the symptoms. The DORS or designee will obtain the specimen and requisition the lab within the 24-hour period. The resident will be assumed to be positive and quarantined with full PPE required for staff (essential staff only permitted) when entering the apartment.

Post-Testing Actions to Prevent Transmission

The Community will utilize the "Testing Guidance for COVID-19 in Long-term Care Facilities Residents and Healthcare Personnel" (PA-HAN-509) for best practice infection control measures when results are in and/or when a positive COVID-19 result is identified.

A Personal Care resident who tests positive will be quarantined to their individual apartment, which will be the “Red Zone”. Each apartment is a private unit with a private bathroom. Full PPE will be available near their apartment. Signage will indicate this is a “red zone” requiring full PPE upon entry. Only essential staff members will be permitted access inside the apartment. Residents will remain in their apartments unless there is an emergency or if they need to go out for a medically necessary appointment that cannot be accommodated through telemedicine.

In any instance when a positive resident will need to exit their apartment, they will be required to wear a face mask and gown. They will be exited through a path with the least amount of exposure to others. All areas in the pathway will be disinfected following their exit and entry. Symptomatic positive residents will remain in isolation until free of signs or symptoms for 20 days following the date of testing or start of symptoms and if asymptomatic for 14 days following the date of the last symptom if symptomatic.

Any resident who tests negative but is potentially exposed to COVID-19 will be quarantined in his/her apartment, which will be the “Yellow Zone”. The resident will be tested and if positive their apartment will transition to a “red zone”. Each apartment is a private unit with a private bathroom. Full PPE will be available near their apartment. Signage will indicate this is a “Yellow Zone” requiring full PPE upon entry. Only essential staff members will be permitted access inside the apartment. Residents will remain in their apartments unless there is an emergency or if they need to go out for a medically necessary appointment that cannot be accommodated through telemedicine. In any instance when they need to exit their apartment, they will be required to wear a face mask and gown. They will be exited through a path with the least amount of exposure to others. All areas in the pathway will be disinfected following their exit and entry. Residents will be kept in the yellow zone for 14 days following any known exposure

Move-ins to the Community will be accepted on a case by case basis, depending on exposure risks, and contingent on receiving a negative COVID-19 testing result taken no earlier than 5 days before move-in, and agreeing to following the “Harrison Senior Living COVID-19 Moving Checklist” protocols. The new resident will remain in

quarantine in their apartment for 14 days and must have a 2nd negative result taken 10 days after move-in before release from quarantine. Signage will be posted outside their apartment stating quarantine precautions are necessary. Only essential staff will be permitted access to the apartment and will be required to wear full PPE, which will be made available just outside the apartment. In the event of a facility onset positive COVID test, all potential move-ins will be postponed for at least 14 days.

Infection Control and Personal Protective Equipment

Best practice infection control measures have been and will remain in force for the duration of the pandemic, including the following:

- PPE will be monitored for sufficient levels to meet the projected needs of the Community. In the event of supply shortages through present vendors, the Community will seek other potential vendors, contact Harrison Senior Living for additional supplies, or, if needed, will contact the local Emergency Management Coordinator for access to the County PPE stockpile.
- PPE guidelines and training will continue to be reviewed with team members.
- Staff and residents will be screened daily for fever and symptoms as described by CDC recommendations. Staff will be screened at the beginning of each shift and the results documented. Any team member with fever 100.4 or higher or symptoms will be sent home.
- Essential visitors and delivery personnel, if entering the building beyond the front desk, will also be screened prior to access, using the “Harrison Senior Living COVID-19 Screening Questionnaire”. They will have their temperature read and if elevated above 100.4 degrees and/or they have had any of the symptoms on the questionnaire they will not be permitted past the desk. Delivery personnel who need to enter the building through the receiving area will need to go to the front desk for the screening process prior to entry. Those delivery personnel who do not need to enter the building will be instructed to leave the package (s) at the outside of the loading dock.
- Universal masking will be required for any person entering the building and for any resident when leaving their apartment. Residents are asked to be masked when answering their apartment door.
- The “Harrison Senior Living Enhanced Cleaning Protocol” will be maintained.
- Vendors and Contractors entering the building must agree to follow the requirements of the “Harrison Senior Living COVID-19 Checklist” before entry is permitted and pass the screening requirements using the “Harrison Senior Living COVID-19 Screening Questionnaire”.

Reporting

Baseline testing will be completed prior to moving into Step One. All results will be reported to the Department of Human Services within 48 hours of completion, through the Tracker report on the website designated by the Department. All data fields will be

updated daily by the Executive Director and/or designee as indicated by the guidelines. Any positive test results will be reported to the Chester County Department of Health, in addition to DHS.

Staffing

The Community is currently staffed adequately with permanent employees. In addition, the Community has an agreement with Synergy Home Health to supply staff on an “as needed” basis.

In the event of a COVID-19 outbreak and staffing needs become critical, employees who have tested positive and are asymptomatic may be utilized for care positive residents. Such staff will be required to use a designated, separate entrance to the building and to not leave the unit or cohort with any individuals who have not tested positive.

In the event the above measures are unable to provide safe staffing levels, the management company, Harrison Senior Living LLC, will be contacted for potential additional resources. In the event staffing needs should continue, the Executive Director will contact the local Health Care Coalition or the Regional Response Health Collaborative Program for additional options. The Community will also notify the regional office of the Department of Human Services.

Visitation Procedures Pre-reopening

Only essential visitors will be permitted into the Community, including medical providers, HH, PT, OT, hospice, pharmacy, regulators and inspectors, life safety & compliance vendors (fire, elevators, emergency plumbing, etc.). All must be screened/tempered, hands sanitized and mask in place upon entry. Hand sanitizer is available by the front desk. Resident family members and clergy will be permitted only in the event of end of life situations, after following all screening procedures.

The Community will ensure that any of the allowed visitors will have the least amount of contact with residents or staff for the duration of their visit.

If the universal testing in the Community indicates any positive test results the following Dining Procedures will be implemented.

Dining Procedures Pre-reopening

Meals will be delivered in disposable containers to residents in their apartments.

Reopening Plan

Reopening Plan Step One

The Community will meet all the prerequisites and baseline testing for entering Step One, as listed in the “Interim Guidance for Personal Care Homes and Assisted Living Residents and Private Intermediate Care Facilities During COVID-19”. The Executive Director will then notify the DHS Regional Director via email the Community is entering Step One of the Plan.

If there are any new facility onset of COVID-19 cases with residents and staff for 14 consecutive days, the Community will revert to the Pre-reopening procedures. The visitation plan will remain the same as the Pre-Reopening plan through Step One. Volunteers will not be permitted in the Community.

Limited activities will be conducted with no more than 5 residents in attendance who are unexposed to COVID-19 and who exhibit no signs or symptoms of COVID-19.

Residents will always be required to wear masks, to practice social distancing and to sanitize their hands before and after attending any activity. The Activities Director will use the Activity Tracking Sheet to keep attendance and will disinfect the surfaces, including tables and chairs, at the end of each event. The housekeeping team will disinfect all high touch areas in the hallways before and after each event.

Residents will enter and exit the room for each activity one person at a time. Residents will be instructed not to go to any area other than where scheduled and to touch as little as possible. Staff will monitor distancing in hallways and leading into and out of designated rooms.

Masks will be available to residents upon request.

Reopening Communal Dining Plan

During Step One, communal dining will be permitted in the dining room for residents who have had no exposures to COVID-19. Meals will be served in the main dining room for residents. Residents will be assigned a table (per household) located at least 6 feet away from any other occupied table. There are 20 tables that could be seated at one time in the main dining room (with social distancing guidelines in place) There will be three seatings for each meal to safely accommodate all residents. Residents who have had exposures will have meals delivered.

Residents are not permitted to “crossover” between units (PC and IL) for dining or activities.

Residents will be monitored to and from the DR to ensure social distancing guidelines are followed. Staff will ensure safe social distancing spaces in the entryway to the Dining Rooms. Entrance into the dining rooms will be staggered to allow for social distancing and to allow all residents who meet the requirement the opportunity to come to the dining room. Residents will be required to wear masks from their apartment to the dining room until they are served, then will reapply the mask once they finish their meal. Residents will be provided a paper bag to place their masks in during meals. Menus will be posted at the entry to the dining room and on each floor. Paper disposable menus will be available upon request. Team members will monitor that residents exiting the dining room follow the same guidelines. The dining rooms will be thoroughly disinfected after the meal and between seatings.

Staff assisting residents in the dining room will wear masks and gloves. Gloves will be changed if contact is made with potentially contaminated materials and hands sanitized before new gloves are put on. Staff will be assigned specific duties during mealtime so

different members are serving the meals and a different member is removing the soiled items.

Reopening Plan Step Two

With no new community onset of COVID-19 cases with residents and staff for 14 consecutive days, the Community will enter Step Two and notify the Department of Human Services regional office. If, at any point following entry to Step Two, there is a new facility onset of COVID-19 cases the facility will revert to the Pre-Reopening Plan.

Residents who do not wish to dine in the dining rooms will have meals delivered.

Activities will be increased to allow up to 10 residents in attendance who are unexposed to COVID-19 and who exhibit no signs or symptoms of COVID-19. Residents will always be required to wear masks, to practice social distancing and to sanitize their hands before and after attending any activity. The Activities Director will disinfect the surfaces, including tables and chairs, at the end of each event. The housekeeping team will disinfect all high touch areas in the hallways before and after each event.

Visitation is permitted during Step Two for unexposed residents outside (weather permitting) on the back patio on Tuesdays 1pm to 5pm, Thursdays 1pm to 7pm and Saturdays 12pm to 5pm. Room visits will only be allowed for comfort visits if the resident cannot be moved from his/her bed. Visits must be scheduled in advance and are limited to two visitors per resident for up to 45 minutes per visit. A child can accompany a visitor if they are able to maintain social distancing and wear a mask if over the age of two. Visitors will enter the patio to be screened and to sign in, then escorted to their reserved visiting area. Visitors are required to wear masks during the entire visit and use hand sanitizer before and after each visit. Sufficient social distancing will always be clearly defined and required during the visit and visitors and residents will refrain from physical contact. Staff will assist the resident to the visiting area as needed. When scheduling visits, priority will be given to residents with progressive cognitive decline or residents with depression and loneliness.

In the event of inclement weather, scheduled visits to PC will be permitted three separate spaces located on the ground floor. Visitors will enter through the ground floor

front entrances to minimize resident contact. Visiting areas will be disinfected before and after use and have clearly defined safe social distancing parameters.

Visiting is not permitted in resident's apartments.

No volunteers are permitted at this time.

Reopening Plan Step 3

Following Step Two and with no new facility onset of COVID-19 cases with residents and staff for 14 consecutive days, the Community will enter Step Three and notify the Department of Human Services regional office. If, at any point following entry to Step Three, there is a new facility onset of COVID-19 cases the facility will revert to the Pre-Reopening Plan.

During Step Three, the protocol for dining will remain the same as Step Two for residents who have had no exposures to COVID-19.

Activities will be conducted, limiting residents to the amount who can be safely socially distanced (no less than six feet apart), and who have had no exposures to COVID-19. The Activities Director will disinfect the surfaces, including tables and chairs, at the end of each event. The housekeeping team will disinfect all high touch areas in the hallways before and after each event.

Salon services will be available for residents who have had no exposures to COVID-19 using the protocol from Harrison Senior Living. Residents will be seen by appointment only, with no more than one resident in the salon at any time. The resident will wear a face mask and the stylist will wear a face mask and face shield when working with hair. She will be required to wash her hands before and after each resident and to disinfect the implements, chair, sink, the countertop, handles, hoses, and any other surfaces used after each patron. In all cases, the salon personnel will wash hands before and after each resident. Towels should be immediately put in a dirty linen bag after use by each patron. Clean linens will be stored in closed containers.

Visitation is allowed both indoors and outdoors, with the same protocol as Step Two, and in specific areas inside. Visits, including the location of the visit, will be scheduled, and limited to 2 visitors at a time, 45 minutes at a time. All parties will wear masks, except children under the age of 2. Visits are not permitted in any resident's apartment unless the resident is unable to be transported to a visitation area. All visitation is limited to only those residents who have had no exposures to COVID-19. Visitors must be masked, screened, and use hand hygiene. All visitors will be at least six feet from the resident during their visit. Visits are not allowed at mealtimes.

Outings are allowed only for residents who have had no exposures to COVID-19. All residents will be screened and temped prior to the event. Outings will be limited to no more than the number of people that can be safely socially distanced. Hand hygiene and universal masking are required.